

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM: Resolution #01-46
Uniform Public Construction Cost
Accounting Procedures**

**Item # 9.4
August 7, 2001**

BACKGROUND:

The Public Contract Code contains alternative procedures for the bidding and construction of public projects that allow for greater flexibility for public agencies. These procedures are contained in the Uniform Public Construction Cost Accounting Act and, when implemented by a public agency by way of the adoption of a board resolution, can greatly expedite the construction process.

STATUS:

The primary differences between the current process and the provisions of the Uniform Public Construction Costs Accounting Act are set forth below:

Description	Current Procedure	New Procedure
Bid Limit	\$15,000 or more	Over \$25,000
Informal Bids	Less than \$15,000	\$75,000 or less
Formal Bid	\$15,000 or more	Over \$75,000
Award of Bid	Board	Board or Delegate
Emergency Waiver	4/5 vote required	Same
Bid Rejection	Re-bid or change scope	Same
No bids received	Re-bid	Use negotiated contract or force account
Force account (in-house labor)	350 hours	350 hours

LONG-RANGE GOAL:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

The Board of Trustees adopt Resolution #01-46 Uniform Public Construction Cost Accounting Procedures

**Resolution No. 01-46 of the Rescue Union School District
Regarding Uniform Public Construction Cost Accounting Procedures**

**THE GOVERNING BOARD OF THE RESCUE UNION SCHOOL
DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chap. 1054 Stats. 1983, which added Chapter 2 commencing with Section 22000 to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code Section 22000, et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard; and

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

WHEREAS, the alternative bidding procedures provided for under the Act allow, inter alia, local public agencies to perform work by force account costing up to Twenty-Five Thousand Dollars (\$25,000) and to let to contract by informal procedures public projects of Seventy-Five Thousand Dollars (\$75,000) or less.

NOW, THEREFORE, this Governing Board hereby takes the following actions:

1. To elect under Public Contract Code Section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and direct that the Superintendent notify the State Controller of this election.
2. To adopt the following informal bidding procedures in compliance with Public Contract Code Section 22034:
 - (a) The District shall maintain a list of qualified contractors, identified according to categories of work. Minimum criteria for development and maintenance of the contractors list shall be determined by the commission.
 - (b) All contractors on the list for the category of work being bid or all construction trade journals specified in Public Contract Code Section 22036, or both all contractors on the list for the category of work being bid and all construction trade journals specified in Public Contract Code

Section 22036, shall be mailed a notice inviting informal bids unless the product or services are proprietary.

(c) All mailing of notices to contractors and construction trade journals pursuant to (b) shall be completed not less than 10 calendar days before bids are due.

(d) The notice inviting informal bids shall describe the project in general terms, how to obtain more detailed information about the project, and state the time and place for the submission of bids.

(e) This Governing Board hereby delegates the authority to award informal contracts to its Superintendent.

(f) If all bids received are in excess of seventy-five thousand dollars (\$75,000), this Governing Board may by passage of a resolution by four-fifths vote, award the contract, at eighty thousand dollars (\$80,000), or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.

3. To declare that this resolution shall take effect upon its adoption and is revocable by this Governing Board at any time.

WHEREFORE, the foregoing resolution was duly passed at the meeting of the Board of Trustees of the Rescue Union School District held on August 7, 2001 by the following on roll call:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage this 7th day of August 2001.

Chairman, Board of Trustees, Rescue
Union School District

ATTEST:

Secretary, Rescue Union School District

COUNTY	AGENCY	DATE OPTED IN	TYPE OF AGENCY	
Contra Costa	Orinda Union School District	13-Jun-16	School District	16-15
Contra Costa	Pittsburg Unified School District	24-Jan-07	School District	Res # 06-06
Contra Costa	San Ramon Valley Unified School District	21-Sep-99	School District	07-0061804
Contra Costa	Walnut Creek Elementary School	20-Jun-94	School District	07-0061812
Contra Costa	Walnut Creek School District	10-Mar-03	School District	07
Contra Costa	West Contra Costa Unified School District	20-May-09	School District	90-0809
Del Norte	Del Norte County Unified School District	12-Mar-09	School District	
El Dorado	Camino Union School District	09-Feb-16	School District	15/16-08
El Dorado	El Dorado Union High School District	23-Aug-11	School District	Res#2011/12-01
El Dorado	Gold Oak Union School District	25-Jan-16	School District	16-01-03
El Dorado	Gold Trail Union School District	26-Apr-06	School District	
El Dorado	Latrobe School District	17-May-06	School District	
El Dorado	Pioneer Union School District	25-Jun-15	School District	Res. #546
El Dorado	Placerville Union School District	17-Feb-16	School District	02-16-01
El Dorado	Pollack Pines Elementary School District	08-Mar-11	School District	Res#2010-2011-09
El Dorado	Rescue Union School District	07-Aug-01	School District	09-0061978
El Dorado	Silver Fork Elementary School District	01-Mar-11	School District	Res#2010-2011-05

Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

Tuesday, August 7, 2001 - 7:00 P.M. Open Session (Closed Session 6:00 p.m.)
District Office Board Room

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to raise their hand at the time the item is up for discussion. When recognized by the Board President, move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes to address the Board during "public comments." Board members cannot take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. **Please note: Board of Trustees meetings are electronically recorded.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	The Board president called the meeting to order at 6:00 pm
2. ROLL CALL:	<ul style="list-style-type: none"> √ Jeni Bitnoff, President √ Serena Posner, Vice President √ Bruce Lagomarsino, Clerk √ Alan Wilcox, Member √ Martha Boggs, Member √ Scott Meier, Superintendent √ Suzanne King, Assistant Superintendent √ Ronna Benning, Chief Business Operations Officer
3. CLOSED SESSION: (Superintendent's Office)	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957, and 54957.6 as well as Education Code Sections 35136 and 48913.
3.1 Conference With Legal Counsel- Pending Litigation	Conference with legal counsel regarding the case of Rescue Union School District v. Bass Lake Joint Venture et. al., EDCSC Case No. PC20000587, pursuant to Government Code Section 54956.9 (a).
3.2 Conference With Real Property Negotiator	Conference with Real Property Negotiator pursuant to Government Code Section 54956.8, regarding: Property: APN 070-011-02 and 25 owned by Mr. Ennio Bellei. Negotiating parties: Scott Meier, Superintendent, William Wright, attorney for the school district and agents or representatives of owner, Mr. Ennio Bellei. Under Negotiation: Acquisition of a public utility easement in the above mentioned property.
3.3 Conference With Real Property Negotiator	Conference with Real Property Negotiator pursuant to Government Code Section 54956.8, regarding: Property: The Promontory School site as designated in the

	<p>Promontory Specific Plan. Negotiating parties: Scott Meier, Superintendent, William Wright, attorney for the school district and representatives of the Russell Ranch Partnership, A California Limited Partnership, owners of the site. Under Negotiation: Acquisition of a 10.1 acre parcel for development as a school site.</p>
3.4 Conference With Legal Counsel	Student Case: one (1)
3.5 Conference with Labor Negotiator	Discussion with the district's chief negotiator, Scott Meier, regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, and Administrative Management.
3.6 Public Employee: Performance Evaluation	Superintendent
4. OPEN SESSION:	Trustee Wilcox moved and Trustee Lagomarsino seconded to move to open session at 7:00 pm in the Board Room. The motion passed 5-0.
5. PRELIMINARY ITEMS:	
5.1 Welcome	Board President Bitnoff provided an introduction to Board meeting proceedings.
5.2 Flag Salute	The Board president asked a member of the audience to lead the flag salute.
5.3 Adoption of Agenda	Trustee Boggs moved and Trustee Posner seconded adoption of agenda. The motion passed 5-0.
6. STAFF / PROGRAM RECOGNITION:	These items are informational and highlight staff recognition.
6.1 Beginning Teacher Support and Assessment Program (BTSA) (Supplement)	The Board heard a report highlighting the Beginning Teacher Support and Assistance Program (BTSA). Suzanne King, District Director, Marilyn Hylton, Program Coordinator, and Support Providers, Penny Hocking, Carol Patterson, Shirley Stevenson, and Joy Warner were honored along with Amy Schulze and Anne Hoffman who have completed Year II of the program. The district also celebrated the accomplishments of seven teachers who completed Year I of the program: Kelly Mauro, Janita Matzat, Tara Walker, Lisa Brennan, April Bird, Stephanie Chapman and Julie Ryan.
6.2 Summer School Program Report (Supplement)	The Board received a report highlighting the district's K-6 and 7-8 Summer School Programs. Lynn Scales was the Teacher-in-Charge of the K-6 program at Jackson School and Marc Dubin provided the administrative support for the 7-8 middle school program. A total of 220 students attended this year's

	summer school programs.
7. PUBLIC COMMENTS:	There were no comments from audience members.
8. REPORTS AND COMMUNICATION:	These items were informational. No action was taken.
8.1 Report from Closed Session	Board president reported no action was taken in closed session.
8.2 Board Members' Reports	This item provided trustees an opportunity to give district related reports.
8.3 Superintendent's Report (Supplement)	The Superintendent reported: <ul style="list-style-type: none"> - Enrollment as of 7/31/01 - Facilities Update - New Administrative Introductions - School Openings - Other:
9. GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
9.1 Bid for Marina Village/Lake Forest Field Renovation Project (Supplement) (Consideration for Action)	The Sports Field Renovation Project at Marina Village and Lake Forest Schools is identified as a project under Measure "K". The project will provide new drainage for the field, replace deteriorating sport turf and add a running track at the perimeter of the field. On July 11, 2001 a public bid opening took place for the project and the lowest responsible bidder is being considered for Board approval. The district administration recommended rejection of this bid since the bid exceeds the allocated project budget and that the Superintendent be directed to advertise for bids immediately. Trustee Wilcox so moved, Trustee Lagomarsino seconded and the motion passed 5-0.
9.2 Bid for Electrical, Data, Fire Alarm, Security and Communications Systems for Emergency Portable Project at Rescue Elementary School. (Supplement) (Consideration for Action)	On July 12, 2001 a public bid opening took place for the electrical improvements for the Rescue School Emergency Portable. The Project includes adding electrical systems for six (6) State Emergency Portables and a portable restroom building. Trustee Wilcox moved that the Board of Trustees approve the lowest bid, \$97,230 from F & T Electric, Inc., and direct the Superintendent to execute the contract. Trustee Boggs seconded the motion. The motion passed 5-0.
9.3 Resolution #01-45: Promontory Elementary Site Acquisition (Supplement)	The Board will consider adoption of a resolution making specific findings with regard to the proposed Promontory Elementary School site. This resolution is required under the Public Resources Code 21151.8(a) for the acquisition of the

(Consideration for Action)	school site. Trustee Wilcox moved to adopt the resolution. Trustee Posner seconded the motion and it passed 5-0.
9.4 Resolution #01-46: Uniform Public Construction Cost Accounting Procedures (Supplement) (Consideration for Action)	The Board will consider adoption of a resolution to implement the provisions of the Uniform Public Construction Cost Accounting Act that is contained in the Public Contract Code Section 22000. The adoption of these provisions will allow greater flexibility in the construction of public projects. Trustee Wilcox moved to adopt the resolution. Trustee Boggs seconded the motion and it passed 5-0.
9.5 Housing Task Force Update (Supplement to be provided at meeting)	The Board heard a status informational report from Housing Task Force representatives on the progress of the Non Multi-track Feasibility Study. The sub-committee met in June and July to collect data and begin the feasibility study process. The Board had asked the task force to provide periodic updates.
9.6 Written Request for an Agenda Item (Supplement)	The district received a request from Betty January, Friends of the Library Committee, for the Board to consider support of the proposed El Dorado Hills Library. Trustee Wilcox moved to direct the superintendent to send a letter of support to the Board of Supervisors. Trustee Lagomarsino seconded. The motion passed 5-0.
10. BUSINESS AND FACILITIES ITEMS:	These items are provided for Board information, discussion, and/or action.
10.1 AB1200 Disclosure-Confidential and Administrative Management (Supplement) (Consideration for Action)	The Board received a report of the School District's Public Disclosure of Tentative Negotiations Agreements - AB 1200 Compliance for 2001-02 Raise for administrative and confidential personnel. Trustee Lagomarsino moved to approve the raise for administrative and confidential personnel. Trustee Wilcox seconded. The motion passed 5-0.
11. CURRICULUM AND INSTRUCTION ITEMS:	These items are provided for Board information, discussion, and/or action.
11.1 Performance Evaluations Instrument Review (Supplement)	The Board reviewed a new certificated evaluation form developed during the past year by the Peer Assistance and Review Panel, incorporating the California Standards for the Teaching Profession. In addition, the Board reviewed the new evaluation instrument/process for classified employees that CSEA and the District have worked to develop. These new evaluation forms will be implemented this school year.
11.2 API Award Plans (Supplement)	The Board received School Site Councils' budget proposals for the expenditure of Apportionment Awards as allocated by the State Department of Education. The District will receive a

(Consideration for Action)	total of \$324,156 for distribution to the schools. Trustee Lagomarsino moved to approve the proposals presented. Trustee Posner seconded. The motion passed 5-0.
12. CONSENT AGENDA: (Consideration for Action)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff or public request specific items to be discussed or deleted from the consent agenda for separate action. Trustee Lagomarsino moved to approve the Consent Agenda. Trustee Wilcox seconded. The motion passed 5-0.
12.1 Board Meeting Minutes (Supplement)	Minutes of June 12, 2001 Regular Board Meeting
12.2 District Expenditure Warrants (Supplement)	Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 6/7/01 to 7/26/01.
12.3 Donations and Gifts (Supplement)	The Board and district staff appreciate and accept the following donations: <ul style="list-style-type: none"> • Cash contribution for purchase of instruments for the music program from the Rotary Club of Cameron Park. • Cash contribution towards the purchase of a digital camcorder for Marina Village from Hearts and Minds Foundation. • Computer equipment for district school sites from Acordia Insurance. • Computer equipment for district school sites from USA Student Travel.
12.4 Personnel: (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in certificated and classified staffing occur due to need for additional positions, resignation, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Classified Position Resignation:	<ul style="list-style-type: none"> • Debbie Berg, District Office Clerk, effective 7/31/01 • Ellie Campbell-Brown, Instructional Assistant, Special Education, effective 6/27/01